JOIN US FOR A MOM’S BOOK STUDY

Open to Mom’s with children ages 0-17!

We will be reading “Imitating Mary: Ten Marian Virtues for the Modern Mom” by Marge Fenelon. This is an easy read that promises to offer insight for any mom looking to connect with other mothers and grow in faith.

We will meet in the office of Catechesis and Youth Formation on the West Campus. A day and evening time are offered to accommodate busy schedules.

The cost is $10.00 to help defray the expense of the book. Snacks and coffee will be provided.

Monday evening sessions: 6:30-8:00
September 14, 21,28 October 5,12

Tuesday morning sessions: 10-11:30
September 15,22,29 October 6,13

To register call the office of Catechesis and Youth Formation (419-885-2181) Registration deadline is August 24, 2015
August 20, 2015

Dear Parent:

Welcome to the 2015 – 2016 school year. Each year teachers, staff, students, and you – our partners in education – begin the year with energy and enthusiasm. We have had a great first week as we welcomed new students and new staff. New teachers are Ms. Melanie Burns in grade four; Mrs. Marie Hickey in grade five; Ms. Jennifer Takaes as a teacher assistant in grade one; Mrs. Danielle Urbanski in grade seven; and Mr. Jason Robertson in middle school Physical Education.

On Wednesday, we gathered for our first all school Mass. Our mission calls us to faith formation and academic excellence. We pray every day for each other and with each other. Prayer and faith formation are an integrated part of our school day. We begin each morning with school-wide prayer and finish each day with closing prayer. During the week, students attend Mass either as a section...primary, intermediate, middle school...or with the entire student body. Within the day, teachers form children in faith through direct instruction. However, of greater importance is the ability of teachers to witness the gospel message by their presence and interactions. As an educational institution we are committed to academic content standards of excellence and we take pride in being recognized as a school of academic excellence. However, as a Catholic school those academic content standards do not stand alone. They are integrated with our faith and beliefs. In all curricular areas, whether it is science or social studies, art or math, music or literature, reading, physical education or written expression, we are able to infuse this Catholic faith dimension so that formation in faith happens all day long. It is the essence of our difference.

**Thursday Envelope.** This is our sixth year of being able to communicate with our families electronically. The Thursday Envelope this week will contain some hard copies. Beginning next week, everyone will receive a Constant Contact message that will allow them to access electronically the Thursday Envelope items. Occasionally, there will be items that require hard copies...family emergency medical forms, benefit dinner invitations, etc. and these will be printed and included in every Thursday envelope...but these occasions will be few. In each school office, we will have a supply of hard copies of forms sent electronically should you experience difficulty printing these at home. Please continue to send forms, notes, etc. back to us via the Thursday Envelope, as you always have done in the past.

**Frequently Asked Questions about Thursday Envelope.**

*Will I receive an envelope every week?* Yes. It will probably be empty but it is a reminder to look on-line for school and community news. Initial the date on the envelope and send it back to us on the following Friday or Monday at the latest.

*What do I do if I don't have access to electronic communication?* Through Constant Contact we know all of our families have email addresses. However, please contact us if a situation exists that limits your ability to receive data on line.

*What if I can see the Thursday Envelope but cannot print forms, etc. that I should be filling out and returning?* Extra hard copies of the forms will be available in the school office for you to pick up or for us to send home with a child. Eventually, our hope is that forms will be filled out online and returned electronically.

**Don't forget!** Please support our annual PTO Fall Fundraiser. So many important school programs and resources are funded with these profits. The packet with information, a catalog, and order forms was sent home with students yesterday.

(OVER)
Volunteers. We would very much welcome the help of additional lunch and playground supervisors. Three to four staff members supervise each recess period. Consequently, volunteers are not alone or without experienced staff supervisors. However, by increasing the number of supervisors, we offer students a safer and more secure playground experience. Volunteering for this activity is a wonderful way to be of service to the school and to get to know students as well. Volunteers sign up for as many days of the week or of the month as are possible. Some volunteer twice a month and some once or twice a week.

The middle school has a 40 minute lunch and recess period. Forty minutes is all we need. The students are well-behaved outside and you are not alone. Staff members are there with you offering support and guidance.

The elementary building has a longer lunch and recess period because it has three lunch and recess sections. Supervision begins at 11:55 and ends with the last recess at 1:15. Ideal for us would be a person or persons who would want to work every day from 11:30 to 1:30. Supervisors would begin at the middle school, cross to the elementary campus around 12:00 and supervise K – 5 students inside or out until 1:15 pm and then put away any leftover playground balls and jump ropes which takes the time to 1:30. It’s a two hour paid position or 10 hours a week.

In-service for supervisors will be given once we have our group identified.

Don’t Forget School Pictures. Tuesday, September 1. This is a non-uniform day which means students do not need to be in uniform. However, it is not a jeans day. Non-uniform clothes need to be school appropriate. Order forms were sent home with every student today.

Band for Middle School. Middle school parents will very soon receive a letter about our band program for students in grade 6, 7, and 8. An information evening at the middle school is being scheduled now with Mr. Eric O’Brien, the Band Director at Central Catholic High School. Mr. O’Brien is a St. Joseph School graduate and through an outreach from Central Catholic to SJS we have a wonderful opportunity to return to a band program. Please watch for an announcement of the date and time of this information meeting.

Sincerely,

Sally A. Koppinger
Principal

Note: After receiving your Thursday Envelope today, please read the notation on the bottom of the Thursday Envelope itself. It asks about your ability to receive communication electronically.

1. If you are unable to view the Thursday Envelope electronically, please let us know. (We will send hard copy of all Thursday Envelope communication to you each week.)

2. If you can view but are not able to print, please let us know. (We will send a hard copy of the communications that includes a form to be completed and returned to us.)

Included as hard copy in today’s envelope:

- Letter from the Principal
- Letter from the School Nurse
- Family Emergency Form (Needs to be returned tomorrow, Friday, August 21.)

Posted electronically only to Thursday Envelope on our Website:

- Easter Seals Truck
- Chess Club Sign-up (Additional forms in the office)
- St. Joseph Church, Music Ministry Sign-up. (Additional forms in the office)
- Mom’s Book Study
- Lunch Menu for August
- Activity Calendar for August
August 20, 2015

Dear St. Joseph Parents/Guardians,

I look forward to another year as the School Nurse for St. Joseph School, coordinating health care/health concerns for all St. Joseph children. Please continue to call me for any questions/concerns regarding your child’s health (for both east and west campus). You can reach me through the school office at 419-882-6670.

I would like to welcome back Mrs. Siebeneck as the health room nurse for the east campus. Mrs. Siebeneck will assist in providing on-site care, under my supervision, to children at the east campus.

Throughout the year, I will be sending out various communications with information or requests that may be of interest to you. Today I have five items that I would like to address:

1. You should have received an Emergency Medical Form for each child attending St. Joseph School on the first day of school, with a request to send the completed form back to school tomorrow. These individual emergency forms will be used throughout the year in the clinic and will be sent on school field trips. State requirements necessitate emergency medical information for transportation of school children. For children riding the Sylvania and Evergreen buses, copies of their emergency medical forms will be sent to the bus garage office. If not yet returned, these forms need to be returned by tomorrow; Friday, August 22, 2014.

2. Included in today’s Thursday envelope is a Family Emergency Form. Please note: This form is to be completed in addition to the individual emergency forms sent home with each child. These forms will be kept in the clinic at all times and will assist in notification of parents/guardian in cases of illness or injury. Please complete these forms and return by tomorrow, Friday; August 22, 2014.

3. St. Joseph School follows diocesan guidelines and Ohio School Law regarding medication administration. Medication will only be given to students by school personnel when written permission is obtained from the physician and the parent. A medication administration form can be obtained from the school clinic or St. Joseph School website. Medication should be brought in by the parent/guardian. Students
may not carry medication during the school day. All medication must be given to the school nurse. If, however, it is medically necessary for a student to store a medication in the classroom, then a special form must be completed by the parent and physician. The medication must come to school in a pharmacy-labeled container including doctor’s name, student’s name, drug, time to be given and amount. If the medication needs to be given at school, the pharmacy needs to divide the amount into separately labeled bottles for school and home. Medications are forgotten when they are brought back and forth daily, meaning an important dosage is missed at home.

4. Medication guidelines noted above apply to prescription as well as over-the-counter medications. If you feel your child may need Tylenol or other over-the-counter medications during the school year, you should have a medication form completed by your family physician and supply a container of medication to the clinic.

The medication guidelines also apply to those students who use Inhalers.

5. Cough drops/Lozenges are considered over-the-counter medications, and written permission will be necessary for use of these. Risks of choking on these products while in a classroom setting is increased. Therefore, cough drops/lozenges will only be dispensed in the clinic. The student may return to his/her classroom once the cough drop/lozenge has been consumed.

6. Sunscreen use guidelines are available on the St. Joseph School website and require a separate consent form.

Thank you for your continued support!

Sincerely,

Therese M. Hoehn R.N., B.S.N., C.P.N.
School Nurse