January 21, 2016

Dear Parent:

Registration for the coming school year opens parish-wide and to the community at our annual St. Joseph Preschool, Elementary and Middle School Open House this Sunday, January 24, 2016. We are excited to present our faculty, staff and students to potential new families; however, our currently enrolled families take first priority. To that end, enclosed is your 2016-2017 school year registration packet. Over the past year, there have been many important developments on both school campuses including upgraded classroom technology, new middle school elective opportunities, and differentiated instruction which now enhances curriculum across all grades. Above all, a love for Jesus grows strong.

**Grades K – 8**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017 Tuition (all students)</td>
<td>$5,735.00</td>
</tr>
<tr>
<td>Less: Parishioner Scholarship (see below)</td>
<td>$1,865.00</td>
</tr>
<tr>
<td>Net Due (before applicable financial aid, SCRIP, other adjustments)</td>
<td>$3,870.00</td>
</tr>
</tbody>
</table>

The Parish Finance and School Advisory Councils have carefully reviewed current school operations, financial information, and budgets and projections for student enrollment. We also benchmarked our curriculum, school activities, and tuition against other Catholic schools in the area to guarantee St. Joseph School continues to offer the highest quality education while ensuring the fairest and most equitable tuition possible.

The base tuition has increased $235 to cover the increase in per pupil cost for next year. Since the amount of the parish scholarship available to parishioners has also increased, the net increase in tuition with the parishioner scholarship is $150. Every effort was made to minimize this increase while addressing the operating needs of the school such as competitive salaries, healthcare, structural repairs, maintenance, and building improvements.

**PARISH SCHOLARSHIP REQUIREMENTS:** In order for a student to be awarded a 2016-17 Parishioner Scholarship, a family must meet the criteria listed below and commit to the following:

- At least one parent and all children attending St. Joseph School must be Catholic and currently registered in the Parish.
- Worship regularly (weekly) as a family at St. Joseph.
- Contribute financially to the support of the Parish to the best of your ability.

**REGISTRATION PROCESS:** The enclosed registration form is due by Friday, February 19. In completing this, you are asked to select either “Tuition With Parishioner Scholarship” or “Tuition Without Parishioner Scholarship” for the coming year. It is important to have carefully read the criteria as set forth above.
TUITION PAYMENT: There are two options for paying tuition and fees:

1. Prepayment – Tuition and fees (workbook and activity fees) are due to be paid in full for the coming school year by July 1, 2016.

2. Tuition & Fees Payment Plan – Automatic payments through the St. Joseph Monthly Payment Plan beginning in July and ending in April 2016. Payment dates can vary. More details are on the enclosed sheet “Tuition Payment Plan”. If you choose to budget through our payment plan, you will authorize your bank to automatically transfer your monthly payment from your checking or savings account. Please be assured that St. Joseph will not have direct access to, or any knowledge about, the status of your bank account. Your bank makes the payment for you directly to St. Joseph Parish on the day you authorize. There is a fee equal to 4.5% of the amount financed for a family using this option, with a minimum fee of $75.00. Financing fees will be rounded to the nearest dollar amount and will be added to your account due, with the payment spread over ten months.

EVEN IF YOU PARTICIPATED IN THE ST. JOSEPH MONTHLY PAYMENT PLAN LAST YEAR, YOU NEED TO REAPPLY FOR THE PLAN THIS YEAR.

WORKBOOK AND ACTIVITY FEES: These fees are determined in March and April and will be announced by May 1.

St. Joseph School is a community of dedicated families who make many sacrifices for the sake of Catholic education. We are blessed with a strong parish that provides financial support as well. Last year approximately $179,400 was awarded to students as financial aid for the current school year. At St. Joseph, we are committed to the philosophy that no family be denied the opportunity to attend our school for financial reasons. Enclosed with your registration packet is a list of tuition assistance opportunities that exist for most St. Joseph School families. The applications and informational links for each of these may be accessed from the school website at www.stjosephschoolsylvania.org.

Thank you for choosing St. Joseph School. It is our privilege to serve your family and the education ministry of our Parish. As your partner in education, we are grateful for your continued support.

Sincerely.

Rev. Msgr. Dennis Metzger
Sally A. Koppinger
Pastor
Principal
James R. Floyd, Sr.
Business Manager
Tuition Payment Plan 2016-17

PLANNING ON FINANCING NEXT YEAR’S TUITION?
HERE ARE SOME DETAILS:

FACTS ABOUT FINANCING:

- Every year, a new contract needs to be signed by the financially responsible party. We cannot use your agreement for this year to create payments for next year.
- 10 equal monthly payments that begin in July and go through April can be deducted from your checking or savings account. (No credit cards are accepted.)
- You can choose the 5th of the month, the 20th of the month, both of these or weekly payment schedule.
- The 4.5% financing fee is unchanged from last year. You pay a fee for only that which is financed. For example:

  **Example #1**
  
<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,735.00</td>
<td>Tuition</td>
</tr>
<tr>
<td>+ 150.00</td>
<td>Workbook/Activity Fees (Estimate)</td>
</tr>
<tr>
<td>$5,885.00</td>
<td>Sub total</td>
</tr>
<tr>
<td>1,865.00</td>
<td>Parishioner Scholarship (if applicable)</td>
</tr>
<tr>
<td>$4,020.00</td>
<td>Parishioner Scholarship (if applicable)</td>
</tr>
<tr>
<td>181.00</td>
<td>Financing Fee</td>
</tr>
<tr>
<td>$4,201.00</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Equal Monthly Payments</td>
</tr>
<tr>
<td>$ 420.10</td>
<td>Monthly payment</td>
</tr>
</tbody>
</table>

  **Example #2**
  
<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,735.00</td>
<td>Tuition</td>
</tr>
<tr>
<td>+ 150.00</td>
<td>Workbook/Activity Fees (Estimate)</td>
</tr>
<tr>
<td>$5,885.00</td>
<td>Sub total</td>
</tr>
<tr>
<td>1,865.00</td>
<td>Parishioner Scholarship (if applicable)</td>
</tr>
<tr>
<td>$4,020.00</td>
<td>Parishioner Scholarship (if applicable)</td>
</tr>
<tr>
<td>136.00</td>
<td>Financing Fee</td>
</tr>
<tr>
<td>1,000.00</td>
<td>Down Payment (or SCRIP Credit)</td>
</tr>
<tr>
<td>$3,156.00</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Equal Monthly Payments</td>
</tr>
<tr>
<td>$ 315.60</td>
<td>Monthly payment</td>
</tr>
</tbody>
</table>

- If you check #2 on the back page of the school registration form, I will prepare a contract for you to complete and return to me. A full contract cannot be calculated until we know the fees and any credits you might be receiving, i.e. Scrip, Scholarship, Financial Aid, etc.

If you have any questions, please don’t hesitate to call me.

Mary Betz
Parish/Tuition Secretary
(419) 885-5791 ext. 223
FINANCIAL AID Opportunities
2016-2017 School Year
St. Joseph School, Sylvania

FACTS Grant & Aid Assessment
Applying online is the only method of submitting your application. It is easy, and fast. The Financial Aid office of the school can review your application within hours of submission. Applications for the 2016-17 school year are being accepted now. The link to apply is:
   online.factsmgt.com/aid

NORTHWEST OHIO SCHOLARSHIP FUND
See separate flyer

All current Financial Aid information is available on the St. Joseph School Website.

   www.stjosephschoolsylvania.org
Scholarship Pre-Application 2016-2017

Thank you for your interest in Northwest Ohio Scholarship Fund! To ensure we have all the information needed and in the order needed for evaluation, please complete this pre-application in full and follow the instructions along the way. This should only be filled out by NEW applicants only. Families already receiving a scholarship for one or more children should not submit this form. If you want to add younger siblings of current NOSF Scholars, you will apply for them on your Re-Qualification paperwork.

All pre-applications will be entered into a lottery drawing.

Applicants must meet Ohio State residency requirements.
Please review the following income chart to determine if you meet the financial qualifications:

<table>
<thead>
<tr>
<th>House size</th>
<th>Maximum Eligible Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>$43,011</td>
</tr>
<tr>
<td>3</td>
<td>$54,243</td>
</tr>
<tr>
<td>4</td>
<td>$65,475</td>
</tr>
<tr>
<td>5</td>
<td>$76,707</td>
</tr>
<tr>
<td>6</td>
<td>$87,939</td>
</tr>
<tr>
<td>7</td>
<td>$99,171</td>
</tr>
<tr>
<td>8</td>
<td>$110,403</td>
</tr>
</tbody>
</table>

For each additional child add $11,232

If you meet the income guidelines, please continue with the pre-application.

Note: Please note the scholarship amounts vary depending on the family’s income, household size and the school’s tuition cost. The highest scholarship amount for 2016-17 will be $1,500. Families will be expected to contribute partial tuition towards their child’s education.

Parent/Guardian Information

First Name  | Middle Initial | Last Name | First Language:
□ English □ Spanish □ Other

Mailing Address

City  | State | Zip  | E-mail Address (required):

Region/County you reside in: (Participating counties include: Allen, Crawford, Defiance, Erie, Fulton, Hancock, Henry, Huron, Lucas, Ottawa, Paulding, Putnam, Richland, Sandusky, Seneca, Van Wert, Williams, Wood and Wyandot)

Home Phone  | Work Phone  | Cell Phone  | Alternate Phone

Marital Status (check one):
□ Single □ Married □ Divorced □ Widowed □ Legally Separated

Employment Status (check one):
□ Full Time □ Part Time □ Not Employed

Relationship to child/ren (check one):
□ Father □ Mother □ Stepparent □ Grandparent □ Fosterparent □ Guardian

How did you hear about Northwest Ohio Scholarship Fund?
□ School □ Family □ Friend □ Advertisement □ Website □ Radio
Agreement to Participate

I certify that all the information provided on this form is true and complete to the best of my knowledge. I promise to pay my child’s school account in a timely manner, ensure at least 90% attendance of my child/ren, and comply with the standards of my child/ren’s chosen school. I understand that failure to comply with the above statements will result in the loss of my family’s scholarship. I agree to allow the school to release grades and standardized test scores for use by Northwest Ohio Scholarship Fund “NOSF” in order to allow NOSF to evaluate this program. I agree to allow pictures and videos of my child to be taken and used for promotional and fundraising purposes. Finally, I agree to release NOSF from any and all liability in its efforts to provide this scholarship.

__________________________________________________________
Signature of Parent/Guardian

__________________________________________________________
Print Name of Parent/Guardian                    Date

Please review the following to determine if your child/ren are eligible for a scholarship:
1. Must be entering grades K-8 in September 2016.

STUDENT INFORMATION

Please provide the following information ONLY for new children for whom you are applying:

<table>
<thead>
<tr>
<th></th>
<th>Student 1</th>
<th>Student 2</th>
<th>Student 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child’s First Name</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child’s Last Name</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child’s Date of Birth</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School your child currently attends</td>
<td>□ Public □ Private</td>
<td>□ Public □ Private</td>
<td>□ Public □ Private</td>
</tr>
<tr>
<td></td>
<td>□ Homeschool □ Charter</td>
<td>□ Homeschool □ Charter</td>
<td>□ Homeschool □ Charter</td>
</tr>
<tr>
<td>Name of current school</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child’s Grade Level 2016-2017</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All pre-applications will be entered into a lottery drawing in early 2016. If your name is drawn in the lottery, you will receive notification with instructions on how to proceed with the application. Please note, after you receive an official notice from NOSF, part of your responsibility will be to provide all of your 2015 income. DO NOT SEND anything to NOSF prior to that.

The scholarship is not officially awarded until we have received all the properly completed and required documentation. There are a limited number of scholarships available and an application submission does not mean a scholarship is guaranteed.
Would your Tuition account
Welcome a new friend?

Go to www.ShopWithScrip.com
Request our code by emailing scrip.
Register for an account.
Watch the easy-to-follow tutorials.

Order scrip weekly knowing you’re Earning Money on money you’re spending anyway!

Watch your earnings grow.
Weekly Ordering will Maximize your TUITION CREDIT!

Still need convincing?
Last year, our top five families earned:
$1,519  $1,336  $1,236  $1,107  $1,084

Weekly ordering.
Order what you use every week {groceries and gas};
then think “Scrip First” for all other purchases.

Questions?
scrip@stjoesylvania.org
So Much More Than Grocery and Gas

Have yet to join our Scrip Program?
Have yet to fully use our Scrip Program?

Easy money is slipping through your tuition account… how about an easy $500, at a minimum!

Join today!
www.shopwithscrip.com